



**Patient Participation Meeting - Minutes**  
**Thursday 2.5.2019@ 5.30pm**

**Attendees:** DS (Patient), GS (Patient), MT (Patient), KS (Patient), WL (Patient) Donna Aydon (Practice Manager) Chair and Dr D Thornton (Senior partner)

**In attendance:**

**Apologies:** VK (Patient) and BH (Patient)

**AGENDA**

Item		Reference:	Attachments
1	Welcome	DA	
2	The group looked back on PPG Plan for 2018/19 DA gave an update on achievements.	GROUP	 Review of 201819 plan.docx
3	Agree plan for 2019/20	GROUP	 Plan on a page 201920.docx
4	Primary Care Data The group looked at the data of: <ul style="list-style-type: none"> <li>• Rise in practice population</li> <li>• Consultation Rates</li> <li>• Comparison of data with other local practices within CCG</li> <li>• DNA Rate</li> </ul> Discussion held regarding concerns: <ul style="list-style-type: none"> <li>• Increase in local population (new housing estates)</li> <li>• DNA rate to make an improvement</li> <li>• Access</li> <li>• Possibility of closing lists</li> <li>• Reducing practice boundaries</li> </ul>	GROUP	
5	What's currently happening in the practice? <ul style="list-style-type: none"> <li>• E-Consult</li> <li>• Primary Care Networks</li> <li>• 111 – booking at the hub</li> <li>• Year of Care – long term conditions</li> </ul>	DA/DT	

	<ul style="list-style-type: none"> <li>• No faxes in the NHS 2020</li> <li>• Pharmacist within practice to assist with workload</li> <li>• Repeat Dispensing</li> <li>• Electronic Prescribing Service (EPS)</li> </ul>		
6	<p>Changes to the team</p> <ul style="list-style-type: none"> <li>• Retirement –PM retiring in August 2019</li> <li>• The group thanked DA for her long standing service and wished her well in her retirement</li> </ul>	<i>DA</i>	
7	<p>Any other business</p> <p>WL would like to bring to the Group a charity organisation called PROPS North East. The charity helps parents, carers, family members or friends of a drug/alcohol user. The Group agreed to promote PROPS.</p>	<p><i>GROUP</i></p> <p><b>Action DA</b></p>	
<p><b>Meeting closes at 7.00pm Date of next meeting: TBC</b></p>			